

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

**Republic of Serbia**

**The Serbia Railway Sector Modernization Project (SRSM)**

Project ID No. P170868

**Assignment Title: Legal Specialist (full time)**

**Reference No.: SER-SRSM-IC-CS-23-61**

The International Bank for Reconstruction and Development (IBRD) launched the Multiphase Programmatic Approach (MPA) to support the Government of Serbia (GoS) in continuation of institutional, physical and operational modernization of the railway sector in an integrated manner through providing financial support to Serbia Railway Sector Modernization Project as part of the Multiphase Programmatic Approach to be implemented in three overlapping phases over the ten-year period.

For the purpose of financing Serbia Railway Sector Modernization Project, Phase 1 of the MPA, IBRD and the Agence Francaise de Développement (AFD), jointly, granted to the Republic of Serbia EUR 102 million loan to support enhancing the efficiency and safety of existing railway assets and improving governance and institutional capacity of the railway sector.

The scope of work of the Legal Specialist shall include, but not be limited to the following:

- Manage, maintain and coordinate all relevant legal related activities and cooperation between the legal departments, representatives and legal specialists of Ministries, Final Beneficiaries and contractors,
- Supporting the PIU, in preparation, execution and management of all relevant legal procedures that are important for the overall project success, primarily application procedures, evaluation, complaint process and grievance mechanism,
- Supporting the PIU in preparation of all necessary legal documentation for the overall success of the SRSM evaluation and contracting processes and procedures,
- Supporting the PIU in managing of the grievance mechanism procedures as foreseen by the World Bank Environmental and Social standards;
- Support for the PIU in preparation of tender documentation and procurement procedures according to the World Bank rules and regulations;
- Participate in drafting contract for works of Railway infrastructure,
- Participate in negotiations and defining elements of all contracts that are about to be concluded under the implementation of the SRSM Project,
- Conduct any other task as requested by the Head of PIU.

The Legal Specialist should possess:

- Minimum University degree in Law is required;
- Minimum of 5 years of general professional experience in the field of Law or related fields;
- Experience in drafting contracts, agreements and other legal documents is required;
- Knowledge of technical documentation will be considered as advantage;
- Knowledge of FIDIC contracting will be considered as advantage;

- Experience in working with or within the public sector, such as national institutions, local self-government institutions, agencies or bodies will be considered as a strong advantage of the candidate;
- Computer literacy and ability to use Word, Excel, PowerPoint is required;
- Excellent spoken and written Serbian and English language skills
- Experience working on projects funded by the IFIs and/or EU is required;
- Experience in national and international procurement procedures is required;
- Knowledge of legal framework in the field of transport/railway will be considered as strong advantage;
- Knowledge of national and international environmental and social framework;
- Knowledge of national legislation and legal and governmental rules and procedures;

The Consultant is expected to provide full time services for the life of the project, i.e. until December 31, 2026, with a probationary period of six (6) months.

If contracted, the Consultant will have to declare that he/she will not have other full or part-time assignment during his/her engagement under this contract.

<https://mgsi.gov.rs/cir/dokumenti/serbia-railway-sector-modernization-project-srsm-individualni-konsultanti-piu-new-position>

The CFU of the Ministry of Finance now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide Cover Letter and CV representing description of similar assignments, experience in similar conditions and availability of appropriate skills (scanned diplomas to be sent with CV).

The evaluation criteria for each assignment:

- Qualifications and General experience (40 Points)
- Specific Experience relevant to the Assignment (60 Points)

The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the **World Bank's Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, World, Non-Consulting and Consulting Services**, July 2016, revised November 2017, August 2018 and November 2020 (“the Regulations”) setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations.

Interested consultants may obtain further information from the CFU at the address below from 09:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered to the e-mail address below by **January 30, 2024, 12:00 Noon**, local time.

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

<b>Contact:</b>	<b>E-mail:</b>	<b>Address:</b>
To:	<a href="mailto:djordje.perisic@mfin.gov.rs">djordje.perisic@mfin.gov.rs</a> Mr. Djordje Perisic Procurement Specialist	Ministry of Finance Central Fiduciary Unit Balkanska 53 St 11000 Belgrade, Serbia Tel/Fax: (+381 11) 765 2565
Cc:	<a href="mailto:lijiljana.dzuver@mfin.gov.rs">lijiljana.dzuver@mfin.gov.rs</a> <a href="mailto:larisa.puzovic@mgsi.gov.rs">larisa.puzovic@mgsi.gov.rs</a> <a href="mailto:zorica.petrovic@mfin.gov.rs">zorica.petrovic@mfin.gov.rs</a>	

# Serbia Railway Sector Modernization Project

## TERMS OF REFERENCE for Legal Specialist

### Background

The International Bank for Reconstruction and Development (IBRD) launched the Multiphase Programmatic Approach (MPA) to support the Government of Serbia in continuation of institutional, physical and operational modernization of the railway sector in an integrated manner through providing financial support to Serbia Railway Sector Modernization Project as part of the Multiphase Programmatic Approach to be implemented in three overlapping phases over the ten-year period.

For the purpose of financing Serbia Railway Sector Modernization Project, Phase 1 of the MPA, IBRD and the Agence Francaise de Développement (AFD), jointly, granted to the Republic of Serbia EUR 102 million loan to support enhancing the efficiency and safety of existing railway assets and improving governance and institutional capacity of the railway sector.

The Project includes following components:

- Component 1: Infrastructure Investments and Asset Management: Sub-Component 1.1: Reliable and Safe Railway Infrastructure (track rehabilitation, level crossings, railway station “Prokop”, Bogojevo station bypass, measurement stations), Sub-Component 1.2: Technical Documentation for the Phase 2, Sub-Component 1.3: Asset Management
- Component 2: Institutional Strengthening and Project Management: Sub-Component 2.1: Sectoral Governance, Sub-Component 2.2: Human capital, Sub-Component 2.3: Project Management and Citizen Engagement
- Component 3: Railway Modernization Enablers: Sub-Component 3.1: Intelligent Railway Systems (ITS) and Safety Management System (SMS), Sub-Component 3.2: Integrated Territorial Development and Sub-Component 3.3: Modal Shift

Project will be managed by the Ministry of Construction, Transport and Infrastructure (MoCTI) through the Project Implementation Unit (PIU) supplemented by the Project Implementation Teams (PITs) in Railway Directorate (RD) and in railway companies, respectively Serbian Railway Infrastructure (IZS), Serbia Voz (SV) and Serbia Cargo (SV). PITs will act as subordinate implementing agencies and provide technical support for specific Project subcomponents or activities of the MPA that pertain to their area of expertise. Primary responsibility for Project execution lies on PIU which will ensure that the Project development objectives are met.

### General information

Individual Consultant Title: Legal Specialist PIU to support Serbia Railway Sector Modernization Project. The Consultant shall report to the Head of the PIU, linked to the MoCTI of the Republic of Serbia.

### Position in organization

Immediate superior: Head of the Project Implementation Unit

## **Scope of Work**

Generally, the Consultant will be responsible for providing services for Project purpose. This will include, but not be limited to:

- Manage, maintain and coordinate all relevant legal related activities and cooperation between the legal departments, representatives and legal specialists of Ministries, Final Beneficiaries and contractors,
- Supporting the PIU, in preparation, execution and management of all relevant legal procedures that are important for the overall project success, primarily application procedures, evaluation, complaint process and grievance mechanism,
- Supporting the PIU in preparation of all necessary legal documentation for the overall success of the SRSM evaluation and contracting processes and procedures,
- Supporting the PIU in managing of the grievance mechanism procedures as foreseen by the World Bank Environmental and Social standards;
- Support for the PIU in preparation of tender documentation and procurement procedures according to the World Bank rules and regulations;
- Participate in drafting contract for works of Railway infrastructure,
- Participate in negotiations and defining elements of all contracts that are about to be concluded under the implementation of the SRSM Project,
- Conduct any other task as requested by the Head of PIU.

## **Knowledge, experience, skills and competencies**

The Legal Specialist should possess:

- Minimum University degree in Law is required;
- Minimum of 5 years of general professional experience in the field of Law or related fields;
- Experience in drafting contracts, agreements and other legal documents is required;
- Knowledge of technical documentation will be consider as advantage;
- Knowledge of FIDIC contracting will be considered as advantage;
- Experience in working with or within the public sector, such as national institutions, local self-government institutions, agencies or bodies will be considered as a strong advantage of the candidate;
- Computer literacy and ability to use Word, Excel, PowerPoint is required;
- Excellent spoken and written Serbian and English language skills
- Experience working on projects funded by the IFIs and/or EU is required;
- Experience in national and international procurement procedures is required;
- Knowledge of legal framework in the field of transport/railway will be considered as strong advantage;
- Knowledge of national and international environmental and social framework;
- Knowledge of national legislation and legal and governmental rules and procedures;

## **Length of the assignment**

The Consultant is expected to provide full time services for the life of the project, i.e. until December 30, 2026, with a probationary period of six (6) months.

If contracted, the Consultant will have to declare that he/she will not have other full or part-time assignment during his/her engagement under this contract.

The Consultant shall perform tasks accurately, on time, and in accordance with the needs of the assignment. During the probationary period, monitoring the fulfilment of Consultant's performance will be conducted on by-monthly basis, follow-up meetings held, feedback, and guidance for further work provided. Minutes of the follow-up meetings will be taken and signed by both Client and the Consultant.

The Consultant should be available to provide services for at least 8 hours each day, Monday to Friday, for a minimum period of 40 hours per week. All leave to be allowed to the Consultant is included in the staff months of service. The Consultant will have up to 30 business days of paid vacation leave per year in accordance with the Serbian Labor Law. The leave for national holidays is to be considered paid.

## **Selection of Consultant**

Selection procedure will be conducted in accordance with the World Bank's Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, World, Non-Consulting and Consulting Services, July 2016, revised November 2017, August 2018 and November 2020, as given in article 7.36 and 7.37 "Open Competitive Selection of Individual Consultants".

The candidates will be evaluated applying the following evaluation criteria:

Qualifications and General experience ( 40 Points)

Specific Experience relevant to the Assignment ( 60 Points)

The Consultant shall not be involved in another assignment that represents a conflict of interest to the prevailing assignment.