REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTING SERVICES – INDIVIDUAL CONSULTANT

**Republic of Serbia**

**Local Infrastructure and Institutional Development (LIID) Project**

**Project ID No. P174251**

**Assignment Title:**

* **M&E specialist (part time), Reference No. SER-LIID-IC-CS-25-39**

The Republic of Serbia has received financing from the World Bank and the Agency Francaise de Development toward the cost of the Serbia Local Infrastructure and Institutional Development (LIID) Project, and intends to apply part of the proceeds to payments for goods, works, non-consulting services and consulting services to be procured under this project.

**Scope of work**

Generally, the Consultant is responsible for support to improve the effectiveness of Projects operations providing objective advice to the Head of PIU and Deputy Head of PIU, on progress of the Project Implementation Plan (PIP) execution against stated Project's objectives. The M&E Specialist will provide technical leadership and support in three major areas:

• Mid-term plans and implementation with a view toward M&E requirements;

• Monitoring and evaluation progress against stated results for Project M&E plans;

• Analysis of Project's objectives, including activities linking planning with regular progress reviews and resource allocations;

The M&E specialist works under the supervision of the Head of PIU and will be primarily and ultimately responsible for:

* Establish a M&E system, consistent with the World Bank and AFD loans M&E framework, that ensures the ongoing collection and management of quality data throughout the life of the Project;
* M&E system should also include a framework for semi annual (6 month)monitoring progress of each activity and record main milestones/issues in a uniform way;
* Develop M&E tools such as surveys, questionnaires, other tools; analyze and visual the data for reports and internal decision making;
* Maintain a uniform and consistent data collection and reporting methodology and schedule, and ensure consistent and timely application of all M&E systems and standards;
* In coordination with Beneficiaries, draft/prepare M&E plans and associated M&E templates;
* Collect qualitative and quantitative data on Project deliverables, results and impact; collate, consolidate and prepare quarterly, semi-annual and annual reports and data submissions;
* Collect and prepare monthly progress report on LSG s sub project implementation
* Identify E&M parameters under Project Development Objectives (PDOs) and Results Framework (RF) ;
* Liaise with PIU and LSG s to ensure realistic inputs into annual plan and target setting exercises, and on implementation of coordinated monitoring and evaluation systems
* Provide internal E&M trainings as needed on project-related matters to the PIU staff, the MCTI, LSGs, and other ministries, and other relevant stakeholders;
* Actively participate in World Bank supervision missions and in the E&M progress report preparation;
* Submit monthly reports on his/her performance and the performance of specialists under personal supervision to the PIU for approval of payment for services rendered;
* Assisting the Head of the PIU in preparing the PIU Reports to the Client and World Bank Cost, Time, Resources, and Scope.
* Any other task assigned by the Head of the PIU.

The Consultant shall provide part time services up to 7 working days per month, until November 30, 2028.

**Required qualifications:**

The M&E specialist should possess:

* A minimum of a Master’s University Degree in Statistics, Economics, Financial Management ,Audit and Accounting or similar;
* Minimum 10 years of general professional experience;
* Minimum 7 years of experience in monitoring/ and evaluation and reporting of IFI or EU projects/programs
* Minimum 3 years of Experience working with or supporting local authorities on monitoring and evaluation of investment measures/subsidies execution
* Experience in complex projects/programs, including schedule and deliverable management as advantage ;
* Excellent communications skills to present information, respond to questions and write reports as advantage;
* Experience with IFI or EU projects/programs will be advantage;
* Experience working with LSG will be advantage;
* Working knowledge of Serbian and English language;
* Working knowledge -MS Office

The Ministry of Construction, Transport and Infrastructure and the Central Fiduciary Unit (CFU) of the Ministry of Finance now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The evaluation criteria for the assignment:

• Qualifications and Competence relevant to the Assignment (50 points)

• Specific Experience relevant to the Assignment (50 points)

The attention of interested Consultants is drawn to paragraph 3.14, 3.16 and 3.17 of the ***World Bank’s Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services (July 2016, revised November 2017, August 2018*** ***and November 2020)*** (“the Regulations”) setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations.

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest in English language must be delivered in a written form to the email below, by **August 4, 2025, 12:00 hours, noon**, local time.

Interested consultants must provide **Cover Letter** (**name and reference number of the assignment to be indicated in the email**) and **CV** representing description of similar assignments, experience in similar assignments and availability of required skills (**scanned diplomas to be sent with CV**).

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| **Contact:** | **E–mail:** | **Address:** |
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