

Specific Procurement Notice

Request for Proposal
Information Systems
(Design, Supply and Installation)
(Without Prequalification)

Purchaser: **Ministry of Construction, Transport, and Infrastructure of the Republic of Serbia (MCTI)**

Project: **Serbia Railway Sector Modernization Project (SRSM)**

Contract title: **Development and Installation of the Document Management System for Directorate for Railways**

Country: **Republic of Serbia**

Loan No.: **IBRD 9221 YF and CRS 1015 02 D**

RFP No: **SER-SRSM-RFP-NCS-26-85-2**

1. The Republic of Serbia (hereinafter called “Borrower”) has received financing from the International Bank for Reconstruction and Development (IBRD) (the “Bank”) and the Agency Francaise de Development (AFD) in the form of a loan (hereinafter called “loan”) toward the cost of the Serbia Railway Sector Modernization (SRSM) Project. The Ministry of Construction, Transport and Infrastructure (MCTI), an implementing agency of the Borrower, intends to apply a portion of the proceeds of this loan to eligible payments under the contract for which this Request for Proposals is issued. For this contract, the Borrower shall process the payments using the Direct Payment disbursement method, as defined in the World Bank’s Disbursement Guidelines for Investment Project Financing
2. The MCTI now invites sealed Proposals from eligible Proposers for Development and Installation of the Document Management System for Directorate for Railways.

The Directorate for Railways performs regulatory, supervisory, certification and safety-related functions in the railway sector (including National Safety Authority, Regulatory Body, Licensing Authority, ECM Certification Body, NVR registration entity, cableway and metro authority). In performing these duties, the Directorate processes and permanently stores large volumes of complex technical documentation submitted by railway stakeholders.

The purpose of the Document Management System is to provide a secure, centralized digital repository hosted on the Directorate’s internal infrastructure, enabling structured classification, long-term preservation, and efficient retrieval of documentation related to safety, interoperability, certification and authorisation procedures.

The system shall support document ingestion from multiple sources (e-mail, scanning devices and manual upload), metadata-based indexing using railway-specific parameters, advanced

and full-text search, electronic case file management, version control, audit trail, long-term archiving, and comparison of documentation sets for compliance assessments.

The Document Management System shall include role-based access control, user authentication, data protection compliance, reporting and administrative configuration capabilities, scalability, and integration with existing national systems (E-Pisarnica and Train Driver Register). The user interface must be fully localized in the Serbian language (Cyrillic).

The solution must be modular, scalable, and adaptable to future regulatory and organisational changes.

3. The procurement process will be conducted through national competitive procurement using Request for Proposals (RFP) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" "Procurement Regulations for IPF Borrowers" (November 2020) ("Procurement Regulations"), and is open to all eligible Proposers as defined in the Procurement Regulations. Bids will be evaluated in accordance with the evaluation process set out in the bidding documents. The following weightings shall apply for Rated Criteria (including technical and non-price factors): 70 % and for Bid cost: 30 %.
4. Interested eligible Proposers may obtain further information from the Central Fiduciary Unit of the Ministry of Finance and inspect the bidding documents from 09:00 to 15:00 hours at the address given below.
5. The request for proposals document in English only may be purchased by interested eligible Proposers upon the submission of a written application to the address below and upon payment of a nonrefundable fee of **EUR 50.00** or equivalent in Serbian Dinars (RSD) based on the selling exchange rate published by the National Bank of Serbia on the date of payment.

Payment instructions:

Domestic Proposers shall make payment to the Government Treasury Account no.:

840-745128843-36- Other budget revenues of the Republic, with reference to the model approval number 97 7460110520, with obligatory Purpose of payment: SER-SRSM-RFP-NCS-26-85-2, payment code 253.

Foreign Proposers shall make payment according to the following payment instructions:

FIELD 32A: VALUE DATE-EUR-AMOUNT

FIELD 50K: ORDERING CUSTOMER

FIELD 56A: DEUTDEFFXXX

(INTERMEDIARY) DEUTSCHE BANK AG., F/M

TAUNUSANLAGE 12

GERMANY

FIELD 57A:

(ACC.WITH BANK) NBSRRSBGXXX

NARODNA BANKA SRBIJE (NATIONAL BANK OF SERBIA-NBS)

BEOGRAD, KRALJA PETRA 12

SERBIA

FIELD 59: /RS3584000000000273086

(BENEFICIARY) REPUBLIC OF SERBIA-BUDGET

KRALJA MILANA BR.14

BEOGRAD

SERBIA

FIELD 70: DETAILS OF PAYMENT Ref: SER-SRSM-RFP-NCS-26-85-2

Transfer costs are on Proposer's account. Kindly mark in instruction for payment.

The document will be sent by email.

6. Proposals must be delivered to the address below on or before **March 30, 2026, 10:00 a.m. local time**. Electronic procurement **will not** be permitted. Late Proposals will be rejected. The outer Proposal envelopes marked "ORIGINAL PROPOSAL", and the inner envelopes marked "TECHNICAL PART" will be publicly opened in the presence of the Proposers' designated representatives and anyone who chooses to attend, at the address below on **March 30, 2026, 10:15 a.m. local time**. All envelopes marked "FINANCIAL PART" shall remain unopened and will be held in safe custody of the Purchaser until the second public Proposals opening.
7. All Proposals must be accompanied by a **Proposal-Securing Declaration**.
8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful Proposer's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the request for proposal document.
9. The address (es) referred to above is (are):

Office for inquiry and issuance of the bidding document:

To: ljiljana.krejovic@mfin.gov.rs

Cc: ljiljana.dzuver@mfin.gov.rs

Cc: larisa.puzovic@mgsi.gov.rs

For **Proposal submission and opening purposes only**, the Purchaser's address is:

Project Implementation Unit

Attention: Ms. Ljiljana Krejović, Procurement Specialist

Street Address: Uzun Mirkova 3, Belgrade

Office at Ground floor gallery

City: Belgrade

Postal Code: 11000

Country: Republic of Serbia